

శ్రీయుత మిషన్ డైరెక్టర్ వారి కార్యాలయము, పట్టణ పేదరిక నిర్మూలన సంస్థ, ఆంధ్రప్రదేశ్, గుంటూరు

ఆర్.సి.నెం.827955/2017/MEPMA/AP/E2
/01/2018

తేది:

ఔండర్ షెడ్యూల్

పట్టణ పేదరిక నిర్మూలన సంస్థ, ఆంధ్రప్రదేశ్, గుంటూరు ప్రధాన కార్యాలయమునకు అవసరమగు CC Camera లను E-Procurement / Sealed Tenders ద్వారా సప్లయ్ మరియు ఇన్స్టాల్ చేయుటకు ఔండర్లను కోరటమైనది.

ఔండర్ షరతులు:

- ఔండర్లను దాఖలు చేయుటకు చివరి తేది: **19/02/2018** మధ్యాహ్నం 2:00 గంటలు.
- సాంకేతిక బిడ్లను తెరచు తేది మరియు సమయము: 19/02/2018 సాయంత్రము 3:00 గంటలు
- ఫైనాన్సు బిడ్లను తెరచు తేది మరియు సమయము: 19/02/2018 సాయంత్రము 4:00 గంటలు
- ఔండర్ దారుడు EMD క్రింద రూ.8,750/- లను The Mission Director, MEPMA, AP, Guntur వారి పేరు మీద DD తీసి ఔండర్ ఫారంనకు జతపరచవలెను.
- సీల్డ్ ఔండర్లను Part - A క్రింద Technical Bid పూర్తి చేసి ఒక సీల్డ్ కవరు లోను, Part - B క్రింద Financial Bid ను పూర్తి చేసి మరో కవర్ లోను పెట్టి ప్రతి కవర్ పై Part - A Technical Bid, Part - B Financial Bid అని వ్రాసి రెండు కవర్లను ఒక పెద్ద కవర్ లో పెట్టి కార్యాలయములో గల సీల్డ్ ఔండర్ బాక్స్ నందు తేది: 19/02/2018 మధ్యాహ్నం 2:00 గంటల లోపల వేయవలెను. సీల్డ్ ఔండర్లను ఔండర్ దారుల సమక్షంలో ఔండర్ కమిటిచే తెరవబడును.

I. INSTRUCTIONS TO BIDDERS:

1. The bidder should sign in full and affix stamp at each page of the tender and all annexures as token of having read and understood the documents. No page should be removed / detached from this tender document.
2. Earnest Money Deposit (EMD): Rs.8750/- (Rupees Eight Thousand seven hundred fifty only) in the form of Demand Draft in favour of “ The Mission Director, MEPMA, AP, Guntur”
3. **Security deposit:** The successful bidders shall submit a security deposit in the form of Demand Draft in favour of the Mission Director, APMEPMA for an amount of Rs. 26250/-. (Rupees twenty six thousand two hundred fifty only)
4. **Qualification criteria:**
 - a. The bidder should have minimum annual turn-over of Rs. 50.00 lakhs (Rs. Fifty lakhs only) in the last financial year (Balance Sheet in support to be enclosed in technical bid).
 - b. Bidder can be a Proprietary Firm / Partnership Firm / Private Firm / Private Limited / Public Limited Company or Society (Deed of constitution / registration certificate / Joint Venture details / legally relevant supporting documents to be enclosed in technical bid).
 - c. The company / firm should be in existence and should have been in operation for a period of 3 years. The company / firm shall produce Certificate of Incorporation / Registration with Shops and Establishments / Sales Tax registration for the last 3 years.
 - d. The Bidder should have successfully supplied and installed Hardware amounting to Rs.25 lakhs to at least one customer in Government Department or Public / Private Undertaking or other reputed organizations in last 3 Years. The company has to provide Proof of satisfactory completion and the Purchase Order (Supporting documents to be enclosed with technical bid)
 - e. The Bidder should have Head Office (or) a Local office located in Vijayawada / Guntur.
 - f. The bidder should not have been black listed by any Dept. of GOI /State Govt. / Government undertaking Organizations.
5. In the event of any additional information required by the MEPMA other than that specified in the qualification criteria, the bidder shall duly submit such information within the prescribed time.
6. Bids received with incomplete information / documents shall be rejected. Bids not adhering to terms and conditions, specifications and other details as given in this document may be summarily rejected. Conditional offers shall also be liable for outright rejection.

7. Modification or withdrawal of offer is not permissible after submission of bids. To assist in the scrutiny, evaluation and comparison of offers, MEPMA may, at its discretion, ask some or all bidders for clarification of their offers and such clarifications will necessarily be in writing.
8. **Submission of bids :**
Bids should be submitted in two envelopes - Envelop 1 (Technical Bid) and Envelope 2 (Financial Bid), Envelope 1 and 2 should be inserted in a third envelope (big cover) and submit to the following address:

**The Mission Director,
APMEPMA,
2nd floor, Sahasra Block -2
Opp Hosanna Mandir, Gorantla
Guntur - 522034**

9. **Technical Bid Cover shall contain: -**

- a) Bid Application format on the letter head
- b) Bidders information sheet
- c) Firm/ Company Profile
- d) Experience
(Supporting documents from earlier clients shall be enclosed).
- e) Annual turnover; Balance Sheet; Profit & loss account *(Certified documents from CA shall be enclosed)* for financial year 2016-17
- f) ITR for Financial Year 2016-17 : Acknowledgement of ITR for financial year 2016-17
- g) Address proof of having office in Vijayawada / Guntur
- h) Copies of PAN / TIN / GST
- i) Self-declaration stating that the bidder has not blacklisted earlier.
- j) The tender document along with sign & seal on each page.

10. **The financial bid shall contain (in separate sealed cover):-**

- i. Bidders financial offer
- ii. If the outer envelope is not sealed properly, MEPMA will not hold any responsibility for the bid's misplacement or premature opening.

11. **Last date and time for submission:**

Intended bidders shall submit their bids on or before 19-02-2018 at 2.00 P.M. Any bid received after the last date and time for submission of such bids, will be summarily rejected and returned

unopened to the bidder. MEPMA shall not be responsible for any postal delay or non-receipt / non-delivery of the documents. No further correspondence on this subject will be entertained.

12. Preliminary Scrutiny:

MEPMA will scrutinize the offers to determine whether they are complete, any errors have been made in the offer, required technical documentation has been furnished, the documents have been properly signed, and items are quoted as per the schedule. MEPMA may, at its discretion, waive any minor nonconformity or any minor lapse in an offer. It shall be binding on all bidders and MEPMA reserves the right for such waivers.

13. Evaluation Methodology:

MEPMA shall evaluate and compare the bids determined to be substantially responsive. Any effort made by the Bidder to influence the MEPMA in the evaluation / contract award decision, may result in rejection of the bid. Technical Offers in Envelope 1 will be evaluated first to check whether all required information and documents as specified in the tender document are submitted and to ascertain whether the Bidder meets all qualifying criteria. The bidders, whose Technical Offers are found to be in accordance with the specifications mentioned in the tender document would be short-listed and Financial bids of such short listed in Envelope 2 would be opened.

13.1 Bid Prices: The price i.e. offer must be made by the intending bidder covering all important points mentioned in this bid document. The financial offer may be submitted keeping in view the terms and conditions of this bid document and site conditions.

13.2 The bidder shall include payment of all dues such as taxes & other statutory dues, not specifically mentioned in the specification but essential for successful completion of work. The bidder shall not be eligible for any extra charges in respect of such payments. Extra charges if any shall be paid by the bidder only.

14. Bid validity period:

Bids shall remain valid for 180 (One hundred eighty) days after the date of bid opening as prescribed by MEPMA but MEPMA holds the right to reject a bid shorter than 180 days as nonresponsive, without any correspondence

Part - A Technical Bid

వ. నెం	వివరములు	ఔండర్ దారుడు పూర్తి చేయవలసిన వివరములు	రిమార్కులు
1	సంస్థ పేరు మరియు చిరునామా పేర్లు మరియు మొబైల్ నెం.		కాపీ జతపరచ వలెను
2	యజమాని /యజమానుల పేర్లు		
3	సంస్థ రిజిస్ట్రేషన్ నెం./ లేబర్ ఆఫీసు లైసెన్సు నెం.		కాపీ జతపరచ వలెను
4	GST No.		కాపీ జతపరచ వలెను
5	PAN No./ TIN No.		కాపీ జతపరచ వలెను
6	ఆదార్ నెం.లు (ప్రాప్రయిటరీ లేదా పార్టనర్ షిప్ ఫర్మ్ అయినట్లయితే)		కాపీలు జతపరచ వలెను
7	Financial Year 2016-17 సం\పు వార్షిక టర్న్ ఓవర్; Balance Sheet certified by the Auditor /Profit & loss / Income &Expenditure statement		కాపీ జతపరచ వలెను
8	2016- 17 (Financial Year)పు ఆదాయపు పన్ను చెల్లింపు వివరములు (2016-17)		ITR acknowledgement కాపీ జతపరచ వలెను
9	EMD రూ.8750/- లు చెల్లింపు వివరములు (Bank పేరు, DD No. మరియు తేది		జతపరచ వలెను

తేది:
మరియు సీల్
ప్రదేశము:

ఔండర్ దారుడు సంతకము

Part - B Financial Bid

Sl. No	Material Description	Qty	Name of the firm	
			Unit Price (Rs. Inclusive of all)	Amount (Rs Inclusive of all)
1	Supply of 4MP IR IP Mini Dome Camera (Make: Hikvision, Model: DS-2CD1341-I)	14 Nos		
2	Supply of 4MP IR IP Mini Bullet Camera (Make: Hikvision, Model: DS-2CD1240-I)	16 Nos		
3	Supply of 32 Channel NVR (Make: Hikvision, Model: DS-7732NI-KA)	1 No		
4	WD purple AV Hard Disk (4TB)	4 No.s		
5	HD MI Extender 150 mtrs	2 No.s		
6	Mouse Extender	2 No.s		
7	Supply of CAT6 Cable with PVC Conduit	2000 Mtrs		
8	Supply of 8 port PoE switch D-Link	2 Nos		
9	Supply of 24 port PoE switch D-Link	1Nos		
10	4 U Server Rack	1Nos		
11	Supply of RJ 45 Jocks, Clamps and Accessories for each Camera	100		
12	Cabling and Installation			
	Total			

తేది:
మరియు సీల్

ఔండర్ దారుడు సంతకము

ప్రదేశము: