

MISSION FOR ELIMINATION OF POVERTY IN MUNICIPAL AREAS

Sealed quotations are invited from reputed agencies for Annual Maintenance Contract for 17 Air conditioner Units of MEPMA Office, III Floors, Engineer-in-Chief (PH) Office Complex, Opp: PTI Building, A.C. Guards, Hyderabad -500 004.

General Terms & Conditions:

1. The tender form obtained from the website www.apmepma.gov.in shall be used for offering sealed quotations.
2. The last date for submission of quotation is 03.00 PM on 20.03.2010 and the quotations will be opened on the same day at 04.00 PM.
3. Every bid should be accompanied by a D.D. for Rs.5000/- drawn in favour of M.D., MEPMA, Hyderabad towards Deposit. The D.D. will be returned to the un-successful bidders.
4. The agencies can verify the systems during office hours on any working day from 10.30 a.m. to 5.00 p.m.
5. The interested agencies shall submit the Technical details such as Registration, Experience, Service Tax No. and EMD in a separate cover super scribe as Part A and the financial details i.e. amount quoted for each model of the Air Conditioner shall be put in a separate cover and super scribe the same as Part B and place both the cover in a single cover and mention on the top of the cover as Quotations for AMC for A/Cs.
6. The agencies, which have quoted rates for all the types of Air conditioners (Carrier, Voltas, Samsung and LG) will only be taken into consideration and quotations with incomplete information will be rejected summarily.
7. All the agencies shall quote their rates inclusive of all taxes.
8. The Mission Director, MEPMA can cancel the offer at any time without assigning any reason.
9. The agency should have registered office within the twin cities of Hyderabad and Secunderabad. (Evidence to be enclosed)
10. The agency should have continuously in the business for a minimum period of three years as on the date of issue of this tender notice. (Evidence to be enclosed)
11. The agency should have provided AMC services to any Central/State Government Department or Public Sector Undertaking for a minimum period of one year. (Certificate to be enclosed)

Contd. P-2:

Specific Terms & Conditions:

1. The agency should carry out overhauling of the systems at regular intervals.
2. The agency should attend break down calls within 24 Hours.
3. The AMC should cover routine service and breakdown service **including free replacement of parts, compressors and also changing of gas** by the agency.
4. The agency should arrange qualified technicians, so as to attend the break down calls to avoid inconvenience to the organization.
5. The agency should also **carry out the change of unit's location from one place to another as per the requirement / necessity of the organization.**
6. The agency should quote service charges based on the prevailing rate of taxes, duties and levies.
7. The agency should maintain a Log Book for provision of the services.
8. The contract should be on purely performance based for a period of one year. If, the service is not upto the mark, the MEPMA have a right to cancel the contract without assigning any reason.
9. The payment will be made to the agency in advance for the first three quarters and last and final quarter is after completion of AMC period.
10. The agency shall arrange men and material during the maintenance period for servicing the Air Conditioner outdoor units.
11. The under signed will have the right to accept the quotation or to reject the same without assigning any reason.

Sd/-
for MISSION DIRECTOR,
MEPMA

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Name of the agency: _____

Address:

FINANCIAL DETAILS OF THE AIRCONDITIONERS

Financial proposals:

| Sl. No. | Make of A/c | No. of Units | Amount inclusive of all taxes Quoted (in Rs.) |
|---------|------------------------|--------------|---|
| 1 | Carrier 2 Ton split | 2 Nos. | |
| 2 | Carrier 2 Ton split | 1 No. | |
| 3 | Carrier 4 Ton split | 1 No | |
| 4 | Carrier 4 Ton split | 1 No. | |
| 5 | Carrier 2 Ton split | 1 No. | |
| 6 | Carrier 3 Ton split | 1 No. | |
| 7 | Carrier 2 Ton split | 1 No. | |
| 8 | Voltas Slim pack 3 Ton | 2 No | |
| 9 | Carrier 2 ton Split | 1 No | |
| 10 | Carrier 3 Ton split | 1 No | |
| 11 | Carrier 2 Ton split | 1 No. | |
| 12 | Carrier 3 Ton split | 1 No. | |
| 13 | LG window | 1 No. | |
| 14 | Carrier 2 Ton split | 1 No. | |
| 15 | Samsung window 1.5 Ton | 1 No. | |
| Total: | | | |

Sd/-

For MISSION DIRECTOR,
MEPMA

SIGNATURE OF THE AGENCY

STAMP