

No. DGET-2/4/2007-MES/IS
Government of India
Ministry of Labour & Employment
Directorate General of Employment & Training (DGE&T)
SKILL DEVELOPMENT INITIATIVE SCHEME
(Based on Modular Employable Skills)

14.01.2010

Order

In supersession of this Directorate General letter of even number dated 20.11.2009, the undersigned is directed to convey approval of competent authority for empanelment of following organizations as Assessing Bodies indicating names of States and Sectors assigned to them under Skill Development Initiative (SDI) Scheme.

S.	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
1.	<p>Col. I.S. Gahlaut, Director & Head, Confederation of Indian Industry (CII), 249 - F, Udyog Vihar, Phase IV, Sector - 18, Gurgaon - 122015 (Haryana)</p> <p>Ph. No. : 0124-4014060-67</p> <p>Fax : 0124-4014083</p> <p>Email: skills@ciionline.org neeta.das@ciionline.org</p>	<ul style="list-style-type: none"> • All States/UTs 	<ul style="list-style-type: none"> • All Sectors
2.	<p>Mr. B.P. Pant, Additional Director, Federation of Indian Chambers of Commerce and Industry (FICCI), Federation House, Tansen Marg, New Delhi - 110001</p> <p>Ph. No. : 23316121</p> <p>Fax : 23721504, 23320714</p> <p>Email : aioe@ficci.com</p>	<ul style="list-style-type: none"> • All States/UTs 	<ul style="list-style-type: none"> • All Sectors
3.	<p>Shri. T. S. Sampath Kumar, Secretary General, Bangalore Chamber of Industry and Commerce (BCIC), No.14, Sheriff Chambers, Cunningham Road, Bangalore - 560052</p> <p>Ph. No. : 080 - 22286080-82</p> <p>Fax : 080 22251475</p> <p>Email : bcic@bcic.org.in ramappa@bcic.org.in</p>	<ol style="list-style-type: none"> 1. Karnataka 	<ol style="list-style-type: none"> 1. Automotive Repair 2. Construction 3. Electrical 4. Electronics 5. Fabrication 6. Garment Making 7. Hospitality 8. Information and Communication 9. Printing 10. Production

S.	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
			11. Refrigeration & Air-Conditioning 12. Retail
4.	<p>Shri. P.R. Swarup, Director General, Construction Industry Development Council (CIDC), 801 (8th Floor), Hemkunt Chambers, 89, Nehru Place, New Delhi – 110019</p> <p>Ph. No. : 26234770, 26433709, 26489992, 26451766,</p> <p>Fax : 26451604, 26234770</p> <p>Email : cidc@vsnl.com , cidcindia@yahoo.com</p>	<ul style="list-style-type: none"> All States/UTs 	1. Construction
5.	<p>Air Cdme. (Retd.) Amrit Lal Indian Society for Training and Development (ISTD), Training House, B- 41, Qutab Institutional Area, New Mehrauli Road, New Delhi – 110016</p> <p>Ph. No. : 26867710, 26857157, 26519498,26519524,26862339</p> <p>Fax: 26867607</p> <p>Email : istdtrg@nic.in, istdtrg@airtelbroadband.in, ncm@istdtrg.org</p>	<ul style="list-style-type: none"> All States/UTs 	<ul style="list-style-type: none"> All Sectors
6.	<p>Sh. K.P. Sareen Akhil Bhartiya Mishthan Namkeen Vikreta Mahamandal, 164, Desh Bandhu Gupta Market, Karol Bagh, New Delhi – 110005</p> <p>Ph. No. : 23522068, 27151607</p> <p>Mobile: 09899171123 Fax : 27105958, 27196893</p>	1. Jammu & Kashmir 2. Punjab 3. Himachal Pradesh 4. Chandigarh 5. Haryana 6. Uttarakhand 7. UP 8. MP 9. Rajasthan	1. Indian Sweets, Snacks and Food.
7.	<p>Mr. Prasad Madhavan, Director Tanstia-Fnf Service Centre (TFSC), 11th Cross Road Street , Industrial Estate , Guindy, Chennai – 32</p>	<ul style="list-style-type: none"> Tamil Nadu Andhra Pradesh Bihar Chhattisgarh Orissa 	<ul style="list-style-type: none"> All Sectors

S.	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
	Ph. no. : 044-22501451, 43534040 Fax : 044- 22500860 Email : dir@tanstiafnf.com tfsc@tanstiafnf.com	<ul style="list-style-type: none"> • Madhya Pradesh • Jharkhand • Gujarat • Maharashtra 	
8.	Shri Suresh Jacob, Project Manager Kitcoplacementpark KITCO Ltd., South Kalamassery, Kochi - 682022 Kerala Ph. No : 0484 2550072, 6453444 Fax : 0484 2550072 Email: kitcoplacementpark@gmail.com	<ol style="list-style-type: none"> 1. Kerala 2. Tamil Nadu 3. Puducherry 4. Goa 5. Lakshadweep Islands 6. Andaman & Nicobar Islands 7. Maharashtra 8. Karnataka 9. Andhra Pradesh 	<ul style="list-style-type: none"> • All Sectors
9.	Shri. I.D. Prasad, Chief Consultant (Corporate Development), APITCO Limited, 8 th Floor, Parishrama Bhavanam, Basheerbagh, Hyderabad – 04 Ph. No. : 040 – 23237333, 23237891, 23243611 Fax : 040- 23298945 Email: idp@apitco.org hyd1_apitco@sancharnet.in	<ol style="list-style-type: none"> 1. Andhra Pradesh 2. Orissa. 	<ol style="list-style-type: none"> 1. Automotive Repair 2. Banking and Accounting 3. Beauty Culture and Hair Dressing 4. Chemical 5. Electrical 6. Electronics 7. Fabrication 8. Garment Making 9. Hospitality 10. Information and Communication Technology 11. Indian Sweets, Snacks and Food Sector 12. Medical and Nursing 13. Plastic Processing 14. Printing 15. Production and Manufacturing 16. Refrigeration & Air conditioning 17. Retail 18. Toy Making (Soft Toys)
10.	Shri. Jitendra Tiwari, Executive Director, Centre for Entrepreneurship Development (CEDMAP), 16-A, Arera Hills, Bhopal - 462011 Madhya Pradesh Ph. No. : 0755 4000918, 4000922 Fax : 0755- 4000903	<ol style="list-style-type: none"> 1. Madhya Pradesh 2. Chhattisgarh. 	<ul style="list-style-type: none"> • All Sectors.

S.	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
	Email : cedmap_ed@yahoo.co.in cedmap_dget@yahoo.com		
11.	Shri. S.R. Nageswaran Executive Director M/S. ITCOT CONSULTANCY AND SERVICES LTD. 50 A, GREAMES ROAD, CHENNAI – 600 006 Telephone No. 044-28294504, 28294365 & 28290324 Fax- 044-28293512 e-mail – itcot@vsnl.com Website – www.itcot.com	1. Tamil Nadu 2. Puducherry	All sectors
12.	Brig (Retd.) M S Ruhil, VSM Sr. Director & Head North Zone M/S. THE LANCER TECHNOLOGIES IV-1/64, GOPINATH BAZAAR, DELHI CANTT, NEW DELHI – 10 Telephone No. 011-25684560 Mobile – 9845161052 Fax – 011-5684590 e-mail- thelancertech@yahoo.in Website – www.thelancertech.com	• All States/ UTs	1. Security 2. Hospitality
13.	Shri R. Banerjee, Executive Director M/S.THE INDIAN INSTITUTE OF WELDING MAYUR APARTMENT (4 TH FLOOR), 3A, DR. U.N.BRAHMACHARI STREET,KOLKATA, WEST BENGAL – 700 017 Telephone – 913322813208 Mobile 913322871350 Fax- 913322871350 e-mail – indianwelding@vsnl.net website – www.iwindia.com	• All States/ UTs	1. Fabrication
14.	Shri Mayank Jaiswal Sr. Consultant M/S. EDUQUITY CAREER TECHNOLOGIES (P) LTD. 433, 1 ST C MAIN, 7 TH BLOCK EXTN.,	• All States/ UTs	1. Banking & Accounting 2. Information & Communication Technology

S.	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
	KORAMANGALA, BANGALORE-560095. TELEPHONE – 08043436000 FAX – 080-43436060 WEBSITE – www.eduquity.com		3. Retail 4. Courier& Logistics, 5. Insurance
15.	Shri H. Asgar, Director M/S. STAR PROJECTS SERVICES PVT. LTD. R-148, SIR SYED RAOD, JOGA BAI EXTN.,JAMIA NAGAR, OKHLA, NEW DELHI – 110 025 Telephone –011-26989501 Mobile-9811376288 Fax – 011-26989501 e-mail- starprojectsservices@gmail.com Website- www.spspl.in	<ul style="list-style-type: none"> All States/ UTs 	1. Construction
16.	Ms.Rajnee Aggrawal, President, FIWE M/S. FEDERATION OF INDIAN WOMEN ENTERPRENUERS (FIWE) 1A, LOWER GROUND FLOOR, HAUZ KHAS VILLAGE, NEW DELHI – 110 016. Telephone – 011-26850395, 46089142 Mobile – 9810026570 Fax – 011 – 26868531 e-mail – fiweglobal@gmail.com Website – www.fiwe.org .	<ul style="list-style-type: none"> All States/ UTs 	<ol style="list-style-type: none"> Beauty Culture & Hair Dressing Information and Communication Technology Banking and Accounting Hospitality Garment Making Soft Skills Electrical Electronics Plastic Processing Medical and Nursing Retail Leather & Sports Goods Security Gems & Jewellery
17.	Shri Rajesh Gopal, Vice President M/S. MERIT TRAC SERVICES PVT. LTD., 2 ND FLOOR, NO. 125/1/18, G.K.ARCAD, JAYANAGAR, BANGALORE – 560011 Telephone- 91-80-40130200 Fax- 91-80-40130208	<ul style="list-style-type: none"> All States/ UTs 	<ol style="list-style-type: none"> Banking and Accounting Hospitality Information and Communication Technology Refrigeration & Air-conditioning Retail

S.	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
	Website- www.merittrac.com e-mail-rajesh@merittrac.com		6. Soft Skills 7. Insurance
18.	Dr. Darlie.O.Koshy, Director General M/S. APPAREL EXPORT PROMOTIONAL COUNCIL (THE APPAREL TRAINING AND DESIGN CENTRE (ATDC)) NATIONAL HEAD QUARTERS, APPAREL HOUSE, INSTITUTIONAL AREA, SECTOR - 44, GURGAON, HARYANA, INDIAN TELEPHONE - 0124-2708224 e-mail - nidhi_rawat@aepcindia.com Fax - 91124-2708004-05 Website - www.aepcindia.com	<ul style="list-style-type: none"> All States/ UTs 	<ol style="list-style-type: none"> Apparel/ Garment Making Khadi Carpet
19.	Shri S.K.Sharma, Director M/S. INDIA SKILLS (GISS) A-282, OKHLA INDUSTRIAL AREA PHASE-I NEW DELHI - 110 020. TELEPHONE - 011-30855050 MOBILE - 91-9958040000 FAX - 011-30855050 E-MAIL - jasjit.ahluwalia@gmail.com	<ul style="list-style-type: none"> All States/ UTs 	<ul style="list-style-type: none"> All Sectors
20.	Shri M B S Sastry Chief Executive Officer M/S. HUMAN POTENTIAL DEVELOPMENT CENTRE 282, JODHPUR PARK, 2 ND FLOOR (WEST), KOLKATA - 700 068. Telephone- 91-33-65359894, 91-33-24727310,91-3324728006 Fax- 91-33-24831908 e-mail- mbss@hpdc-world.com mbss@cal3.vsnl.net.in	<ul style="list-style-type: none"> All States/ UTs 	<ul style="list-style-type: none"> All Sectors
21.	Prof. K. N. Vaid Director General M/S. AKRUTI CITYGOLD INSTITUTE, ADDRESS- AKRUTI CENTRE POINT, CENTRAL ROAD, ANDHERI (E), MUMBAI-400093. Telephone- 91-22-6715803 - 810	<ul style="list-style-type: none"> All States/ UTs 	<ul style="list-style-type: none"> Construction

S.	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
	FaX- 91-22-67152800 e-mail- foundation@akruticityfoundation.edu.in Website- www.akruticityfoundation.edu.in		
22.	Shri Martin Mariadoss, Director BUREAU OF SKILLS ASSESSMENT, #302, 9 th Main, HRBR Layout, FIRST BLOCK, KALYANNAGAR, BANGALORE- 560043. Telephone- 080- 25422243/09342910885 e-mail: bskillsa@gmail.com	<ul style="list-style-type: none"> All States/ UTs 	<ul style="list-style-type: none"> All Sectors

The aforesaid empanelment would be valid initially upto 31st March 2011 for assessing bodies at serial no.1-10 and upto 31st March 2012 for assessing bodies at serial no. 11-22 on the enclosed terms and conditions.

Encl: As above

(A.S.Kesai)
Deputy Director General (AT)
Ph: 011- 23710485

To

1. PPS to Secretary (L&E)
2. PS to DG/JS
3. DDG (T), DDG (E), DT (WT), DT, DT (P), DAT,
4. All RDATs
5. All Directors of State/ UT governments implementing SDI scheme
6. All Assessing Bodies

(A.S.Kesai)
Deputy Director General (AT)
Ph: 011- 23710485

Terms & Conditions for Assessing Bodies for conducting assessment for Modular Employable Skills (MES) courses under SDI scheme

- i. Assessing Body shall conduct testing in respect of States and Sectors allotted by Directorate General of Employment and Training (DGE&T) under Skill Development Initiative Scheme. The testing shall be done only for MES courses under the sectors approved by the National Council for Vocational Training.
- ii. Assessing Body shall draw a list of Testing Centres (TC) and the list will be sent to concerned Regional Directorate of Apprenticeship Training (RDATs), DGE&T and concerned State Directors for record.
- iii. Assessing Body shall form a panel of assessors of high repute and integrity MES sector wise and state wise.
- iv. Assessing Body shall be responsible for registration of candidates for testing and collection of assessment fee. It may do so directly or through its authorised testing centres or through Vocational Training Providers.
- v. Assessing Body shall make arrangements for scheduling trade test, including date, time and list of candidates and the location of MESTC under intimation to RDAT/ DGE&T.
- vi. Assessing Body shall inform the candidates atleast one month in advance of the date of trade test regarding the particulars of TC, schedule of examination, etc.
- vii. Assessing Body shall inform TC well in advance about the courses, candidates list, cost to be reimbursed, etc. towards trade testing.
- viii. Assessing Body shall be responsible for preparation of test question papers based on the assessment criteria / competency as approved by DGET.
- ix. Assessing Body shall prepare assessment guidelines / marking instructions for the guidance of the assessors.
- x. Assessing Body shall reimburse to the TC agreed expenses, if any, towards trade testing.
- xi. Assessing Body shall consolidate the result of trade tests and enter all the results on to web based software and also communicate to respective RDATs/ Vocational Training Providers.
- xii. Assessing Body shall distribute the certificates and refund of assessment fee, if any, received from RDAT, DGET to the candidates.

- xiii. Assessing Body shall not enter into any agreement with other organizations for similar work without obtaining prior consent of DGE&T.
- xiv. Assessing Body shall make available all its records pertaining to MES scheme to the authorised representatives of DGE&T at any time.
- xv. Assessing Body shall maintain full and complete records pertaining to candidates registered, tested, passed, fee charged, testing centres, assessors, registration fee etc.
- xvi. Assessing Body shall preserve all the records for at least ten years.
- xvii. Assessing Body shall not charge more assessment fee than prescribed by the DGET. DGE&T reserves the right to review and revise the assessment fee as and when required.
- xviii. Assessing Body shall open a separate bank account for MES scheme and all receipts in this regard shall be deposited in this account only.
- xix. Assessing Body shall be responsible for any claim or dispute arising out due to assessment done by it. DGE&T will not be a party to any such dispute.
- xx. DGE&T reserves the right to cancel / alter / modify these terms & conditions at any point of time without giving any notice.
- xxi. DGE&T reserves the right to cancel the empanelment in case the stipulated terms & conditions are not adhered to by Assessing Body and no claims / damages etc., whatsoever, will be made to Assessing Body on account of this cancellation.
- xxii. In case of any dispute, decision of Secretary (L&E), Ministry of Labour and Employment will be final and binding on assessing body.

It is certified that we have read terms and conditions and shall abide by the same. In case of violation of any terms and conditions or if quality of assessment is not satisfactory, the empanelment could be cancelled by the DGE&T.

